

# Information and Records Management: New Paradigms for Old Problems?

19 October 2011, London

[www.unicom.co.uk](http://www.unicom.co.uk)



Organised by:



Supported by:



# Information and Records Management: New Paradigms for Old Problems?

19 October 2011, London

## BACKGROUND

Now that cloud computing and open source have been around for a while, are they really providing the solutions to the old problems of retention, retrieval, dealing with legacy data, security and the rest? How is SharePoint facing up to open source challengers? How are we coping with the data explosion? Are we any better at handling email storage?

Whatever your experience and concerns about these issues, this conference offers concrete and impartial advice and practical take-aways. You will have the opportunity to learn and to network with your peers and the panel of speakers in an informal and relaxed atmosphere.

### Topics covered include:

- Best practices in the use of Cloud Computing, data center optimization, and other solutions for managing information and records.
- Cloud backup, off site data protection and long term archiving
- Information retention – e-disclosure
- Risk avoidance and risk management
- Social business models and their implications for Information & Records Managers
- Collaboration and Knowledge Transfer: security and privacy issues
- SharePoint vs Opensource – the big debate

### Why Attend This Event?

This one-day mini-conference provides a welcome opportunity to assess the range of “new” concerns and issues facing Records and Information Professionals, to network with peers; to gain valuable advice and insight; and learn from case studies across organisations from both the public and private sectors.

The event concludes with an interactive panel session with all the speakers.

## TARGET AUDIENCE

- Records managers
- Archivists
- Information managers
- Compliance managers
- Freedom of Information managers
- Knowledge managers
- Content managers
- e-business strategists
- Business managers
- Project managers
- Consultants
- Business process analysts

# Information and Records Management: New Paradigms for Old Problems?

19 October 2011, London

**Introduction and welcome: Nicholas Cooper, Executive Secretary, Information & Records Management Society**

## **Where are we going and how will we know when we've got there?**

*Steve Dale, Semantix (UK) Ltd.*

The information profession has learnt to deal with change, but change is happening with ever-increasing velocity bringing new challenges and opportunities for both information professionals and information consumers. Big data, the cloud, the transition to mobile working, analytics, apps, open and linked data; these are just some of the topics covered in this presentation. Where is the information management industry heading, and do we have the resources and skills to handle this 'data and technology deluge'?

## **Case Study: Can records management cope?**

*Ben Plouviez, Scottish Government*

The presentation describes the experience of the Scottish Government as it deals with the explosion of information and records across and beyond the enterprise; the changing contexts and meaning of information and the breakdown of classification schemes; the collapse of the retention schedule as a means of controlling the growth of information and records; and the increasingly collaborative nature of work, which even breaks down the sense of a single point of ownership for information and records. And in those circumstances - how do records managers cope?

## **Case Study: Deploying information architecture and taxonomies in tough economic conditions: NHS case study**

*Robin Smith, Northants NHS*

The demand for better search is based on good organisation of the information estate. This session shows how legal discovery and integration of information sources can drive benefits to be leveraged from current information systems and sources. A case study of large NHS organisation shows how the introduction of information architecture and organisational taxonomies improves search, retrieval and discovery across clinical services.

## **Information retention and risks associated with e-disclosure**

*Naina Visani, IKM Solutions*

The demands for e-discovery and disclosure are here to stay. The ability to control enterprise wide content becomes ever more difficult and complex with the use of cloud based facilities. There is a growing need for effective information governance and this session will focus on issues in developing and establishing information governance. The scope and breadth of these issues will be presented, together with measure to overcome them. Some of the good practices which would help in ensuring the implementation of an information governance programme will also be discussed.

## **Can you relax after e-Disclosure? Maybe, but maybe not!**

*Peter Howes, Research Director at Bloor Research*

In this presentation, Peter, an acknowledged expert in the use of electronic information as evidence, will address why dispute resolution can be so risk laden and stressful and what organisations and their records management professionals can do to mitigate these risks and be confident that their problems are not about to start after disclosure has been completed.

## **SharePoint vs Opensource – the big debate**

*Sharon Richardson, Joining Dots*

SharePoint can bring huge benefits in collaboration, content control and compliance improvement- but is this your experience? How does it match up to the leading Opensource tools?

## **New Paradigms for Old Problems: A personal view**

*Mark Merifield, Manager of Records and Information Services, The National Archives*

**Panel Session**

